

GATE ATTENDANT

Job Description

- Must be able to interact well with the public, friendly disposition, neat appearance, possess effective communication skills and use good judgement.
- Collect and process zoo entrance fees cash, credit cards and memberships.
- Provide general information to visitors, including locations of various exhibits, events, restrooms, concessions, gift shop, etc.
- Process memberships and applications
- Record daily admission receipts.
- Answer phones, transfer calls, answer questions when needed.
- Coverage for Conservation Carousel when needed.

Part-time.

Various shifts.

Qualifications

- High school diploma or GED required.
- Some experience with customer service and accounting.
- Successfully completed background check.

To apply: Email cover letter and resume to <u>jalaia@statenislandzoo.org</u>

THE STATEN ISLAND ZOO IS AN EQUAL OPPORTUNITY EMPLOYER.